

**Application Form for Academic Year 2026-27**

Please read the ‘Guidelines for Completion of Application Form for 2026-27’ before completing this form electronically.

1. **Personal Details**

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| --- | --- | --- | --- |
| **Full Legal Name:**  **(including middle names)** |  | | |
| **Address:** |  | | |
| **Contact Telephone Number:** |  | | |
| **Email:** |  | | |
| **Date of Birth:** |  | **Age you will be on 01/09/2026:** |  |
| **Country of Birth:** |  | **Gender:** |  |
| **Preferred Pronoun:** |  |

1. **Year Group Applied For**

*(Please mark the course you wish to apply for with an x)*

|  |  |
| --- | --- |
| **Year 1 – weekend teaching** |  |
| **Year 1 – weekday teaching** |  |
| **Year 2 – weekend teaching \*** |  |
| **Year 2 – weekday teaching\*** |  |
| **Year 3 – weekend teaching \*** |  |
| **Year 3 – weekday teaching\*** |  |

\*NB Application under RPL (accreditation of prior learning) see Section 11

1. **Health Details**

If you have been diagnosed with any psychological or emotional conditions or are in recovery from an addiction, please tell us here: (please mark with an x)

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| --- | --- | --- | --- | --- |
| **Yes** |  |  | **No** |  |

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| If yes, please detail below: |
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**Please note:** Applicants who fail to disclose something which later comes to light may have their offer of a place, student status, Matrix membership or UKCP registration terminated (please see points 17 & 18 below).

1. **Additional Requirements**

Please give details of any additional requirements, reasonable adjustments, or any support you might need in order for you to either attend the interview or undertake the training ie. it is helpful for us to know of you have dyslexia for instance.

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1. **Educational Qualifications**

Please list your educational qualifications starting with your **highest** level of education first\*

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| --- | --- | --- | --- |
| **Institution** | **Qualification** | **Grade** | **Date** |
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**\*Please provide a scanned copy of the certificate showing your highest level of qualification and send it in with this application.**

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Enclosed** |  | **Yes** |  |  |  | **No** |  |  |  |

1. **English Language Qualifications**

You need to be proficient in the English language in order to study on our course. Is English your first language? *(Please mark with an x)*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Yes** |  |  | **No** |  |

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| --- | --- | --- |
| If English is not your first language, please give details of the most recent English language course you have taken or intend to take, and give the relevant grade/score for all components: | | |
| **Course Name** | **Results** | **Date** |
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1. **Employment History**

Please give details of your employment history, starting with your most recent first.

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| --- | --- | --- |
| **Dates** | **Name of employer** | **Position** |
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1. **Relevant Previous Counselling or Care Work Training**

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| --- | --- | --- |
| **Dates attended** | **Institution and address** | **Qualification/s** |
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1. **Personal Statements**

Please tell us **(in more than 500 words)** why you wish to undertake this training at this point in your life.

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Please assess **(in more than 500 words)** your strengths and personal qualities that you feel will assist you as a practitioner and also discuss any characteristics that may impede you:

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1. **Academic Statement**

Discuss below your understanding of counselling.

Word count 600 words (+/- 15%).

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1. **RPL (Recognition of Prior Learning)**

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| \*If you are applying via RPL please see the accompanying criteria and list below the documents you are enclosing in the portfolio of evidence to support your application: |
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1. **References**

If you are applying for Year 1, please supply two-character references.

If applying for RPL into Year 2 or 3, one reference must be from your ***most recent***academic institution and the other from another source.

List contact details of your referees here. They will be sent a reference form to complete via email. References from family members cannot be accepted or anyone that you are in a relationship with.

**Reference 1**

|  |  |
| --- | --- |
| **Full Name** |  |
| **Email** |  |
| **Relationship to you** |  |

**Reference 2**

|  |  |
| --- | --- |
| **Full Name** |  |
| **Email** |  |
| **Relationship to you** |  |

1. **Relationships**

Do you have any existing relationships (friendships, family relationship e.g. sibling, counsellor etc) with either any member of the Matrix staff or with a current or prospective student?

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1. **Matrix**

How did you find out about Matrix College?

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1. **Taster Session**

Have you attended or booked to attend a Taster Session? If so which one:

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|  |

1. **Previous Applications**

Have you previously applied to study at Matrix? (please mark with an x)

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| --- | --- | --- | --- | --- |
| **Yes** |  |  | **No** |  |

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| If Yes which academic year did you apply for? |
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1. **Why additional information is required.**

It is a condition of study that students must be assessed as able to meet the personal demands of the course. They must also be able to complete the placement element of the course, please see [matrix.ac.uk/programme-information](https://matrix.ac.uk/programme-information/). Applicants should be aware that if they are unable to complete the placement element of the course they will not be eligible to complete the full course or receive the BSc (Hons) award. The responsibility for securing a placement lies with the student.

Applicants should also note that the decision whether to offer a placement rests with the placement provider (and not Matrix) and as part of their decision on whether to offer a placement opportunity, placement providers will consider their general suitability (which may, where relevant and appropriate in accordance with the Equality Act 2010, include consideration of the student’s current and past physical and mental health).  This process is separate from the Matrix 'readiness to practice' process [matrix.ac.uk/compliance.](https://matrix.ac.uk/compliance/)

1. **Criminal convictions**

The decision whether to offer a placement rests with the placement provider (and not Matrix) and as part of their decision on whether to offer a placement opportunity, placement providers will undertake a DBS check on the student. If you have a criminal conviction which may impact the likelihood of gaining a clinical placement, please contact Fiona Paul (Principal) to discuss.

**Applicants are strongly encouraged to contact Fiona Paul (01953 797160) before submitting an application to discuss informally the potential implications any conditions, treatment for addiction, criminal convictions or other circumstances that may have on their ability to undertake the training or work clinically with clients.**

**On completion:**

* Please email your completed application form to Matrix at [nikkita@matrix.ac.uk](mailto:nikkita@matrix.ac.uk)
* Please scan the certificate of your highest level of qualification and send in with your application.

**Your full application will not be complete until we have received your completed application form, two references and signed declaration form (sent via DocuSign). The declaration form will be sent to you direct to complete after your references have been received.**

Your application will be reviewed by two senior members of the tutor team (senior members comprise of the Principal and Programme Leads).

If you have any queries, please feel free to contact Nikkita Dalgliesh by email or by telephone on 01953 797160.

**Data Protection**

Your personal data (including the personal information supplied by you in your application) will be handled in accordance with the Data Protection Act 2018 / General Data Protection Regulation. A copy of the Applicant Prospective Students Privacy Notice can be found in the Application pack.